



**The Park Federation Academy Trust  
West Drayton Academy**

**Admission Arrangements  
2024/25**

# Approval

<b>Signed by CEO and Federation Principal on behalf of the Board of Directors</b>	Dr. Martin Young
<b>Date of approval</b>	February 2023
<b>Date of review</b>	August 2024

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# **West Drayton Academy**

## **Admissions 2024/25**

West Drayton Academy will comply with the Schools Admissions and Appeals Codes. West Drayton Academy will be an inclusive school with no religious faith affiliations.

### **Admissions Policy**

West Drayton Academy Council will determine the admissions criteria of West Drayton Academy. The Local Authority will administer the offer of Reception places on its behalf.

### **Pupil Admission Number**

90 places will be available for entry in Reception and all other year groups.

### **West Drayton Academy Admissions Oversubscription Criteria**

If there are fewer applicants than places, all applicants will be accepted.

Where the Academy is oversubscribed, after the admission of pupils with statements of special educational needs which names the Academy, priority for admission will be given as follows:

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption residence, or a special guardianship order. As defined in the Schools Admissions Code paragraph 1.7, a 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.
2. Children who suffer from a long-term medical or psychological condition, which makes it necessary for them to attend West Drayton Academy. Applications must be accompanied by medical evidence from a GP or Hospital Consultant.
3. Children who have a member of the immediate family who suffer from a long-term medical or psychological condition which makes it necessary for them to attend West Drayton Academy. Applications must be accompanied by medical evidence from a GP or Hospital Consultant.
4. Children who have a sibling living in the same household who currently attend the full time school (not the nursery) and will continue to do so on the date of admission. A sibling refers to a brother or sister, half brother or sister with one parent in common, adopted brother or sister.
5. Children living nearest the school. Distance will be measured in a straight line from the point set by Ordnance Survey at the child's home address and West Drayton Academy using a computerised mapping system.

Tie break: If two addresses are the same distance from the academy, the offering of a place will be decided by lottery.

## **Waiting List**

Where the school fills all places, a waiting list will be maintained by the academy in the order of the over subscription criteria. Where a place becomes available we will advise the Local Authority of the child who is top of the list so that the home Local Authority can inform the parent that an offer can be made on behalf of West Drayton Academy.

Late applications will be considered once all of the "on-time" applications have been allocated. After this, if a school place cannot be offered, they will be placed on the waiting list in order of the oversubscription criteria. Late applications cannot be placed at the bottom of the waiting list as it is considered that the child is being penalised twice and will therefore be placed on the waiting list in the same order as a timely application if a school place cannot be offered (2.14 of the Schools Admissions Code).

## **In Year Application**

Application for In Year Admission may be made via the Local Authority or direct to the Academy. The above Admissions criteria also apply for In Year Applications.

## **Appeal**

Parents who are refused a school place have the right to appeal to an Independent Appeal Panel. Details can be given by the Admissions Officer.